

ANGLAIS

Passeport mondial qui propulsera votre futur
diplôme et votre carrière

Terminales

A4(All/Esp), C, D



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Lesson 23- VOCABULARY

TAKING PART AND MANAGING TIME IN COMMUNITY / WORKPLACE / SCHOOL ACTIVITIES

Objective

By the end of this lesson, you should be able to understand and use words and expressions related to participation and time management in community, workplace and school activities.

En français : tu dois pouvoir parler de ta participation à une activité et expliquer comment tu organises ton temps.

1. Words related to participation

English	Français
Take part in / participate in	participer à
Join	rejoindre / se joindre à
Attend	assister à
Volunteer	être bénévole / se porter volontaire
Contribute	contribuer
Help / assist	aider / assister
Work together	travailler ensemble
Teamwork	travail d'équipe
Member	membre
Responsibility	responsabilité

2. Words related to time management

- Schedule / timetable = emploi du temps / programme
- Deadline = date limite
- Task = tâche
- Priority = priorité
- Appointment = rendez-vous
- Break = pause
- On time = à l'heure
- Late = en retard
- Early = en avance / tôt
- Available = disponible
- Busy = occupé

- Free time = temps libre

3. Useful time-management verbs

- Plan = planifier
- Organize = organiser
- Manage = gérer
- Schedule = programmer
- Prioritize = établir les priorités
- Start = commencer
- Finish / complete = terminer
- Postpone = reporter
- Cancel = annuler
- Meet a deadline = respecter une date limite
- Waste time = perdre du temps
- Save time = gagner du temps

4. Useful expressions

- I take part in school activities. → Je participe aux activités scolaires.
- I would like to join the group. → J'aimerais rejoindre le groupe.
- We work together as a team. → Nous travaillons ensemble en équipe.
- I have to finish this task today. → Je dois terminer cette tâche aujourd'hui.
- This task is my priority. → Cette tâche est ma priorité.
- We must meet the deadline. → Nous devons respecter la date limite.
- I am available in the afternoon. → Je suis disponible dans l'après-midi.
- The meeting starts at 10 a.m. → La réunion commence à 10 heures.
- Please be on time. → S'il vous plaît, soyez à l'heure.
- I organize my schedule to avoid wasting time. → J'organise mon emploi du temps pour éviter de perdre du temps.

5. Talking about school, work and community activities

School: attend classes • do homework • join a school club • work on a group project.

Workplace: attend a meeting • complete a task • meet a deadline • work with colleagues.

Community: volunteer • take part in a community project • help local people • organize an activity.

6. Word families

- participate → participation → participant
- organize → organization → organizer
- manage → management → manager
- contribute → contribution
- volunteer → volunteer → voluntary
- responsible → responsibility

7. Common errors

- | | |
|----------------------------------|----------------------------------|
| ✗ I participate to the activity. | ✓ I participate in the activity. |
| ✗ I attend to the meeting. | ✓ I attend the meeting. |
| ✗ I am late to school. | ✓ I am late for school. |
| ✗ We must respect the deadline. | ✓ We must meet the deadline. |
| ✗ I have many works to do. | ✓ I have a lot of work to do. |

8. Practice exercise

Complete with: deadline – participate – schedule – priority – on time – volunteer.

1. We must finish the project before the _____.
2. I want to _____ in the school activity.
3. I organize my _____ every morning.
4. Finishing my homework is my first _____.
5. Students should arrive _____ for class.
6. She wants to _____ in a community project.

Remember

**TAKE PART IN / PARTICIPATE IN • ATTEND • PLAN • ORGANIZE • PRIORITIZE • SCHEDULE • ON TIME
• DEADLINE • MEET A DEADLINE • WORK TOGETHER**

